



The United States Department of Agriculture (USDA), Office of the Assistant Secretary for Administration invites you to attend the virtual “*USDA Small Business 201 Workshop*” on April 13, 2022, and April 14, 2022, from 2:00 pm – 5:00 pm EST, both days. This workshop is the second in the series of USDA’s efforts to support and show case procurement opportunities to rural, minority, women, veteran, and other small businesses.

The “*USDA Small Business 201 Workshop*” will continue to serve as an opportunity to network with USDA program and contract officers, other small businesses, partners, stakeholders, and other organizations focused on supporting and growing businesses across the country. Our goal is for **every** business that participates in the workshop attains an understanding of USDA agencies, programs, and contract and procurement process. Additionally, we aspire to provide participants with specific details on USDA’s upcoming procurement opportunities.

Part I of the event is scheduled for April 13, 2022, from 2:00 pm to 5:00 pm EST and will focus on the contracting and procurement tools and resources, as well as mission area overviews. Part II is

scheduled for April 14, 2022, from 2:00 pm to 5:00 pm EST and will focus on USDA programs, contracts, and procurement opportunities. We look forward to listening, learning, and working with you as we strive to provide opportunities to this Country's engine of economic growth, our small businesses.

To register for the event, please use the following "Zoom Link":

<https://www.zoomgov.com/meeting/register/vJltcu2hrzooHooaO4AMbz46Uf7tgm9lcHg>.

After registering, you will receive a confirmation email containing your unique registration link for joining the meeting. Registrations are due by Friday, April 8, 2022, or upon reaching capacity.

Additionally, in our efforts to support small, rural, women, veteran, minority, and other disadvantaged businesses, we have created the [USDA Small Business](#) webpage which will continue to expand and provide key resources from how to build your business to managing government contracts. We also created the SmallBizEvent@usda.gov mailbox to give you a one stop location for all small business communications and questions. Please add them to your bookmarks and address book.

We ask that you forward this invitation to a minimum of **10 small businesses** ready to access Federal procurement opportunities.

If you have any questions, please do not hesitate to contact Jacqueline Davis-Slay at Jacqueline.Davis-Slay@usda.gov, SmallBizEvent@usda.gov, or 202-422-2551.

Thank you in advance for your participation.

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